



# National Institute of Technology Patna

(An Institute under Ministry of HRD, Govt. of India)

Ashok Raj Path, Patna- 800 005 (Bihar)

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(Academic section)

Ref:-/455/Acad/ 17-18

Date:- 22/12/2017

## NOTICE

The students of UG / PG / Ph.D are directed to register for Even semester (Jan – Jun' 2018) Session 2017-18 through online only (starting from 26<sup>th</sup> December' 2017 to 4<sup>th</sup> January' 2018) without late fine. After due date Rs. 500/- late fine will be charged for next three working days i.e. upto 09.01.2018 and Rs. 5000/- will be charged for next five working days i.e. upto 16.01.2018 respectively. Thereafter, registration will not be permitted. Hence, all students are directed to visit the Chanakya website for registration through their login ID and Password.

After online registration, student must download the copy of registration (in triplicate) and submit two copies to their Head of Department within three days of beginning of class for even semester.

- Those students who are studying through Bank Loan can deposit their fee in mode of **Demand Draft along with loan sanction letter of the respective bank** in Accounts Section during 26<sup>th</sup> - 29<sup>th</sup> December'17 & 2<sup>nd</sup> - 4<sup>th</sup> January'2018 and keep a photo copy of Demand Draft for uploading the same at the time of online registration.
- Students admitted 2016-17 batches and onwards of UG/Int. M.Sc. Program who belong to SC/ST category or Economically Backward class availing the facility of waiver of tuition fee need not require to submit Caste Certificate / Income Certificate for registration in higher semesters. However they have to submit photocopy of following documents.
  - i) Registration Copy of of 1<sup>st</sup> Semester (Photocopy)
  - ii) Fee receipt of the 1<sup>st</sup> Semester

The details are given below:

01. Students are strictly advised not to opt courses of odd semester of any year of B.Tech/B.Arch/Int. M.Sc/M.Tech/DD programme.
02. Option for Backlog, Non collegiate registration is also given to the students for batches admitted before 2016-17 maximum in two courses either Backlog or Non collegiate or both. Registered as Backlog and Non collegiate courses within the limit of credit permitted in that semester.
03. Those students who are admitted in 2016-17 and onwards for them registration in Non-Collegiate (NC) course is stopped. They have to register as backlog papers of even semester in which they have obtained 'F' 'I' or 'P' grades in their previous semesters alongwith regular papers of even semesters within the limit of 31 credits. Backlog means a candidate has to attend class and appear at all internal tests, mid semester examination and end semester examination.
04. No additional fee required to be deposited by the students for registration in Backlog course for students admitted in session 2016-17 onwards.
05. Students admitted before 2016-17, can apply for Non collegiate courses maximum in two courses either Backlog or Non collegiate or both.
06. Only online payment will be accepted through Chanakya portal.
07. Payments through DD/Challan are totally stopped for above purpose. System is purely cashless.

08. HODs are requested to verify the payment and course opted by the students through faculty advisors before signing the registration form. They should collect all registration copies from the students and send it to Academic Section in one time after completion of registration alongwith covering letter and list of registered students. This is required for examination and other concerned work related to student's career.
09. All students are directed to deposit only the required amount of fee as per the notified fee structure neither less nor more. In case excess deposit of fee, no refund will be entertained later on by the Institute.
10. Students are also advised to avoid double payment during the registration.
11. It is advised to all students to download the curricula applicable to them and go through it.

The steps for making online payment are given below:

- i) Login Chankaya Site using your login ID & Password.
- ii) Then the fee details will be visible and click the option "proceed for payment".
- iii) Proceed for Allahabad Bank payment gateway.
- iv) Make payment through Debit Card / Debit cum ATM Card / Credit Card (Visa / Mastero / Rupay card)
- v) Thorough RTGS / NEFT / Internet Banking in the Allahabad Bank, NIT Patna Branch in A/c no. given by Accounts Section, NIT Patna.
- vi) Then complete your registration details at Chankaya Site.

This may be treated as most urgent

  
(Prof. N.R. Lall)  
Dean (Academic)

Copy to:

01. All Deans
02. All HODs
03. PI (Exam),
04. PI (Website), MIS Cell
05. Sec to Director
06. Registrar
07. DR (E & A)
08. PI (PG & Ph.D)
09. A.R (Academic)
10. A.R (Accounts)